

*Chicopee Municipal Lighting Board
Minutes of Meeting
Monday, May 21, 2018*

Chairman Pasternak called a regular meeting of the Chicopee Municipal Lighting Board to order at 6:00 pm, Monday, May 21, 2018

Present for this meeting were Commissioner Carl E. Sittard, Commissioner Joseph F. Pasternak, III, Commissioner Robert L. Pajak and General Manager and Clerk of the Board Jeffrey R. Cady. Also present for a portion of the meeting were Howard Cheney and Melyssa Brown from Meyers Brothers Kalicka, PC.

Commissioner Pajak made a motion to accept the minutes of April 23, 2018 as presented. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to concur with the payment of **Warrant #E042718** dated 4/23/2018 in the amount of \$1,950,655.12; **Warrant #E050418** dated 4/30/2018 in the amount of \$32,305.23; **Warrant #E051818** dated 5/10/2018 in the amount of \$601,494.01 and **Warrant #E051818** dated 5/9/2018 in the amount of \$364,454.91 Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay **Bills and Customer Refunds** in the amount of **\$432,463.76**. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Sittard made a motion to pay **Power Bills** in the amount of **\$2,640,647.82**. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Howard Cheney and Melyssa Brown from Meyers Brothers Kalicka PC presented the Audited Financials to the General Manager and the Commissioners. They explained that it was an unmodified opinion and included a single year presentation and will likely include a single year presentation next year due to GASB changes for next year. There were no significant audit adjustments or disagreements with management and CEL is using solid accounting policies, estimates and transactions. CEL had an increase in net position of \$872,827 with an operating loss of \$96,708. Invest Income for the year was \$1,709,535 and made up a significant portion of the increase in net position. In addition, \$1,600,000 was added to the rate stabilization fund. After the presentation, Commissioner Pajak made a motion to accept the Audited Financials. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: 2017 CEL Audited Financials*

The General Manager discussed an educational request from Jason Mastorakis to pursue an Electric Power Technology Degree from Bismarck State College. The General Manager explained that it met CEL's policy requirements and would be beneficial to Jason's field engineering career path. Commissioner Pajak made a motion to approve the

educational request for Jason Mastorakis based on CEL's policy. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager reviewed the January and February Financials with the Commissioners. January revenues and power costs were significantly higher due to the extreme cold at the end of December and beginning of January. Revenues were up by \$551,254 over budget and power costs were higher by \$987,149. Net Income for the month was lower by \$290,413. February revenues were in line with budget for the month and net power costs were lower by \$339,421 due to milder temperatures. Net Unrealized losses on investments were \$365,188 resulting in a net income of \$103,537. This was higher than the budgeted net income of \$49,230. Net Income YTD is lower by \$240,353. *Documents: CEL January & February Financials*

The General Manager informed the Commissioners the legislature approved and the Governor signed a bill requiring all Municipal Lighting Plants as well as Cities and Towns to follow OSHA guidelines starting February 1, 2019. CEL is meeting with a safety consultant firm to do a complete assessment of CEL.

The General Manager notified the Commissioners that the NEPPA Annual Conference will be held August 19-22 in Falmouth.

The General Manager gave an update on the building renovations. He explained that the contract amendments have been signed and that there were no other significant changes.

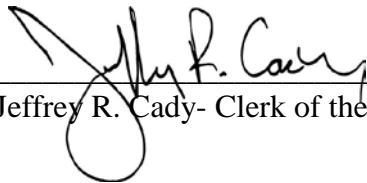
The General Manager presented the Commissioners with a graph of CEL's energy portfolio. He presented both the budgeted for 2018 and the actual portfolio percentage through April. Clean energy resources make up approximately 24% of CEL's portfolio. *Documents: CEL Jan-Apr Energy Portfolio and 2018 Budgeted Energy Portfolio.*

The General Manager gave an update on the Advanced Meter Infrastructure project. All contracts with Honeywell and Harris have been signed. CEL is currently working with the City on an Interdepartmental Agreement. CEL will manage the system and the City will pay CEL for ½ of the shared infrastructure costs. The pilot project will take place near the end of 2018 to the beginning of 2019.

The General Manager provided an update on the Fiber to the Premises project. Equipment has been received and CEL is working with Holyoke, Westfield and Crocker Communications to get pricing on internet bandwidth, installation services, monitoring and customer support. Have talked to several customers about participating in pilot project this summer. The General Manager reviewed a range of pricing options with the Commissioners.

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Commissioner Pajak made a motion to adjourn at 7: 35 pm. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.



Jeffrey R. Cady- Clerk of the Board

Approved: June 25, 2018