

*Chicopee Municipal Lighting Board
Minutes of Meeting
Monday, April 22, 2019*

Chairman Sittard called a regular meeting of the Chicopee Municipal Lighting Board to order at 6:00 pm, Monday, April 22, 2019.

Present for this meeting were Commissioner Joseph F. Pasternak, III, Commissioner Carl E. Sittard, Commissioner Robert L. Pajak and General Manager and Clerk of the Board Jeffrey R. Cady.

Commissioner Pajak made a motion to accept the minutes of February 25, 2019 as presented. Commissioner Pasternak seconded the motion. Commissioner Sittard abstained from the vote. Discussion: None; Motion was passed 2 to 0.

Commissioner Pajak made a motion to accept the minutes of March 14, 2019 as presented. Commissioner Sittard seconded the motion. Commissioner Pasternak abstained from the vote. Discussion: None; Motion was passed 2 to 0.

Commissioner Pasternak made a motion to concur with the payment of **Warrant #E032219** dated 3/14/2019 in the amount of \$469,002.44; **Warrant #E032219** dated 3/18/2019 in the amount of \$3,684,658.54; **Warrant #E032919** dated 3/21/2019 in the amount of \$263,734.50; **Warrant #E032919** dated 3/25/2019 in the amount of \$191,597.99; **Warrant #E040519** dated 3/28/2019 in the amount of \$152,730.13; **Warrant #E040519** dated 4/1/2019 in the amount of \$12,396.43; **Warrant #E041219** dated 4/8/2019 in the amount of \$291,977.81; **Warrant #E041219** dated 4/4/2019 in the amount of \$312,952.41; **Warrant #E041919** dated 4/11/2019 in the amount of \$111,118.17 and **Warrant #E041919** dated 4/16/2019 in the amount of \$1,242,148.34. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay ***Bills & Customer Refunds*** in the amount of ***\$119,960.07***. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to pay Power Bills in the amount of ***\$2,356,091.81***. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to pay ***Write-off Uncollectibles*** in the amount of ***\$57,538.63***. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager presented the Commission with the Annual Bid for 15 KV URD/Molded Products. Commissioner Pajak made a motion, to award the Annual Bid for 15 KV URD/Molded Products, consistent with staff's recommendation in response to CEL Bid #19-0472. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.
Document: CEL Bid #19-0772

The General Manager presented the Commission with the Annual Bid for Overhead Multiplex Service Cable. Commissioner Pasternak made a motion, to award the bid for Overhead Multiplex Service Cable, consistent with staff's recommendation in response to CEL Bid #19-0473. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #19-0473*

The General Manager presented the Commission with the Annual Bid for Overhead Conductors. Commissioner Pasternak made a motion, to award the bid for Overhead Conductors, consistent with staff's recommendation in response to CEL Bid #19-0474. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #19-0474*

The General Manager presented the Commission with the Annual Bid for Fiber Optic Construction, Splicing, Testing and Installation Services. Commissioner Pajak made a motion, to award the Annual bid for Fiber Optic Construction, Splicing, Testing and Installation Services, consistent with staff's recommendation in response to CEL Bid #19-0475. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #19-0475*

The Commissioners reviewed the annual performance of the General Manager. The Commissioners discussed the many projects that are going on at this time namely the high speed internet, AMI and building renovation projects. Commissioner Sittard stated that the General Manager has done an excellent job managing these projects considering the limited staff and other issues going on. The other Commissioners agreed. Based on continued high performance of the General Manager, Commissioner Pasternak made a motion to give the General Manager a 3.5% annual increase and a \$5,000 bonus. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager discussed draft financial information with the Commissioners and explained that due to lower power supply costs and higher revenues through February he believes it makes sense to halt the transfers from the rate stabilization fund. Based on most recent information he expects the wholesale energy prices to remain low. If energy prices increase then the rate stabilization transfers can be resumed. Commissioner Pasternak made a motion to halt the rate stabilization transfers until further notice. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

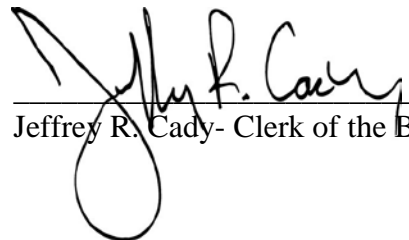
The General Manager reviewed the building renovations with the Commissioners. He explained that the first phase of the project will start this summer and will allow the telecommunications equipment and dispatch to move into the administration building. After the work in the administrative building is complete all of the systems will be moved over to administration during a 3 to 4 month period. The 1895 building will start in the Spring for 2020 and hopefully be completed by year end.

The General Manager gave an update on the high-speed internet project. He explained that work has been continuing on the central offices to finish electrical, HVAC, fiber and equipment installs. The Telecomm hut for Baskin is in and will be installed soon. All materials have been ordered and waiting to receive some for the final materials. Training for all employees is scheduled for the middle of June. He is hopeful that construction of PILOT areas can begin end of June to beginning of July. Contract with the customer support provider has been completed.

The General Manager gave an update of legislative issues. He explained that many bills have still not had hearings yet by that these will be coming up and the MLP's will keep an eye on those that could have impacts on the MLP's and its customers.

The General Manager updated the Commissioners on the shredding event that was held on April 20th at the K of C on Granby Road. Although the weather was less than ideal the event was a success and many customers asked if we will be doing it again. Even with the bad weather we raised \$365.00 in donations for the Chicopee Community Caring Fund.

Commissioner Pajak made a motion to adjourn at 7:30 pm. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.



Jeffrey R. Cady- Clerk of the Board

Approved: May 23, 2019