

*Chicopee Municipal Lighting Board
Minutes of Meeting
Monday, November 23, 2020*

Chairman Pajak called a regular meeting of the Chicopee Municipal Lighting Board to order at 4:00 pm, Monday, November 23, 2020

Present for this meeting were Commissioner Joseph F. Pasternak, III, Commissioner Carl E. Sittard, Commissioner Robert L. Pajak and General Manager and Clerk of the Board Jeffrey R. Cady. Also present for a portion of the meeting was Assistant General Manager, James Lisowski.

Commissioner Sittard made a motion to accept the minutes of October 27, 2020 as presented. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3-0.

Commissioner Pasternak made a motion to concur with the payment of **Warrant #E110620** dated 11/2/2020 in the amount of \$16,824.84; **Warrant #E110620** dated 10/29/2020 in the amount of \$74,077.14; **Warrant #E111320** dated 11/5/2020 in the amount of \$333,116.57; **Warrant #E111320** dated 11/9/2020 in the amount of \$192,893.15; **Warrant #E112020** dated 11/16/2020 in the amount of \$1,441,903.72 and **Warrant #E112020** dated 11/12/2020 in the amount of \$180,256.21. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3-0.

Commissioner Sittard made a motion to pay ***Bills & Customer Refunds*** in the amount of **\$280,470.21**. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3-0.

Commissioner Pasternak made a motion to pay Power Bills in the amount of **\$1,696,446.29**. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3-0.

The General Manager discussed that in previous years CEL has given a holiday discount. Based on CEL's current financial situation, CEL is in position to once again offer a discount. He stated that due to lower power costs and increased investment returns that is could offer a 20% discount for December this year. Instead of lowering the PPA for one month, the power cost portion would be reflected in the rate discount. Commissioner Sittard stated that based on how 2020 has been for everyone, a discount of 20% would make sense. Commissioner Pasternak made a motion to offer a 20% holiday discount for December. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3-0.

The General Manager and Assistant General Manager gave an update on the Crossroads Fiber project. They discussed the number of Fiber Serving Areas that would be completed by year end. Mr. Lisowski discussed the transition process to move the fiber plant from the operation building to the new telecomm building following completion of the telecomm building renovations.

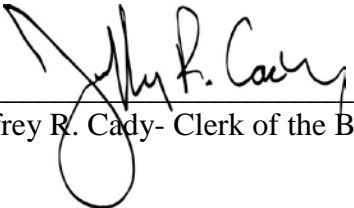
The General Manager and Assistant Manager provided an update on the building renovations. Mr. Lisowski explained that the renovations to the 1895 operations building have been delayed due to the delays in the Phase I telecomm project. He explained that COVID-19 has had a big impact on labor and supplies. The General Manager and Assistant General Manager stated that they expect the next phase to begin in April/May 2021.

The General Manager and the Assistant General Manager discussed CEL's succession planning with the Commissioners. The General Manager discussed that he is eligible for retirement in 2021. He stated that he and Mr. Lisowski started within months of one another and that he has relied on him to oversee many aspects of CEL's operations and projects. CEL currently has many employees that have not been at CEL very long due to recent retirements over the last 4-5 years. The General Manager and Assistant General Manager and Commissioners agreed to work on a succession plan that will allow for continued continuity as we move forward.

The General Manager and the Assistant General Manager provided an update on the Hydro's. Mr. Lisowski stated that it was hoped that one unit could be online by year end. He said the second unit will require repairs next year before it can be returned to service as it had similar issues in the penstock that caused the first unit to fail. The General Manager stated that these units have been expensive to maintain and upgrade.

The General Manager reviewed the draft October financials with the Commissioners. He explained that variances versus budget are in line with previous discussions. He stated that the 20% holiday discount would have an impact on December financials.

Commissioner Sittard made a motion to adjourn at 6:15pm. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.



Jeffrey R. Cady- Clerk of the Board

Approved: December 14, 2020