

*Chicopee Municipal Lighting Board
Minutes of Meeting
Thursday, October 24, 2019*

Chairman Sittard called a regular meeting of the Chicopee Municipal Lighting Board to order at 6:00 pm, Thursday, October 24, 2019.

Present for this meeting were Commissioner Carl E. Sittard, Commissioner Joseph F. Pasternak, III, Commissioner Robert L. Pajak and General Manager and Clerk of the Board Jeffrey R. Cady.

Commissioner Pajak made a motion to accept the minutes from September 16, 2019 as presented. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Sittard made a motion to concur with the payment of **Warrant #E092719** dated 9/23/2019 in the amount of \$1,704,981.14; **Warrant #E100419** dated 9/26/2019 in the amount of \$211,339.53; **Warrant #E101119** dated 10/3/2019 in the amount of \$486,234.16; **Warrant #E101119** dated 10/7/2019 in the amount of \$266,319.21; **Warrant #E101119** dated 10/10/2019 in the amount of \$1,529,202.50; **Warrant #E102519** dated 10/18/2019 in the amount of \$447,680.68 and **Warrant #E102519** dated 10/21/2019 in the amount of \$1,609,845.32. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay **Bills & Customer Refunds** in the amount of **\$177,717.29**. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to pay **Write-off Uncollectibles** in the amount of **\$57,187.91**. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager presented the Commission with the Annual Bid for Excavation/Construction Services. Commissioner Sittard made a motion, to award the Annual Bid Excavation/Construction Services, consistent with staff's recommendation in response to CEL Bid #19-0478. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #19-0478*

The General Manager updated the Commissioners on the Chicopee Community Caring Fund. The fund which is managed by the VOC provides fuels assistance to low income families. To date the fund has received \$7,757.11 in donations. CEL has historically matched these funds. The General Manager recommended that CEL match the first \$10,000 in donations. Commissioner Pasternak made a motion to match the first \$10,000 of contributions. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager reviewed the current In-Lieu of Tax Payment Commitment with the Commissioners. He explained that the current policy calls for a total of In-Lieu of Tax

Payment of \$740,000. It is broken down into \$600,000 for general In-Lieu and \$140,000 for the Chicopee Hydro Plant. After discussion, a motion was made by Commissioner Pajak made a motion to approve the In-Lieu of Tax Payment to \$600,000 with an additional \$140,000 for Hydro Plant for a total of \$740,000. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager discussed the bids for the building renovation enabling agreement with the Commissioners. He explained that the lowest bid of \$2,221,508 was much higher than originally estimated. A significant portion of the costs are because the amount of electrical and excavation work required. All of the subcontractor bids were closely aligned which is an indication of a good bid package. Commissioner Pasternak made a motion to award the bid to AJ Crane in the amount of \$2,221,508. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. Because of the higher than expected bids we are in the process of seeking a vendor to provide a 3rd party estimate for the next phase of the project.

The General Manager provided the Commissioners with an update on the High-Speed Internet Project. He explained that a number of business customers have signed up for service. CEL's contractor is currently installing service to a small number of residential customers in the pilot areas. This will allow us to test our processes before rolling out to other customers. After test the customers are completed and we are satisfied we will start opening up the pilot areas for application to begin site surveys and installs.

The General Manager notified the Commissioners that both the Berkshire Wind and Holiday Hill projects were close to commercial operation. Developer for Holiday Hill has asked CEL to sign an estoppel agreement that ensures all agreements have full authorizations. The General Manager recommends the Board take a vote to reaffirm the General Manager's authority to have signed PPA and all associated documents. Commissioner Pasternak made a motion that the General Manager has full authority to sign and have signed all agreements related to the Holiday Hill Wind Project. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0

The General Manager discussed the MMWEC 2015A Project located in Peabody. He explained that he would like to see if MMWEC could sell its portion of the project to another MLP. Commissioner Pasternak made a motion that CEL send a letter to MMWEC to see if it could sell its share of the project to another MLP. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0

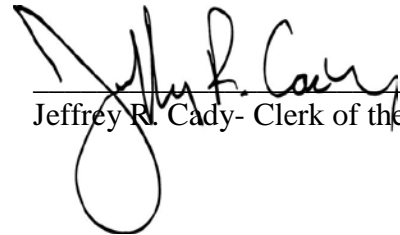
The General Manager reviewed the September Financials with the Commissioners. Operating Revenues for the month were \$4,975,013 or \$635,424 less than budget. For the year operating revenues are \$860,086 less than budget. Net Power Costs were \$3,517,570 or \$460,226 less than budget. Net Income for the month was \$283,484 versus a budget of \$503,501. *Document: September Financials*

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The General Manager indicated that CEL was in a good position to once again offer a 10% discount to customers for November and December. Commissioner Pasternak made a motion to provide a 10% Holiday discount for November and December. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0

The General Manager recommended that the Purchase Power Adjustment be reduced to .00225 for November and December due to the reduced Power Costs. Commissioner Pasternak made a motion to reduce the Purchase Power Adjustment to .00225 for November and December. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0

Commissioner Pajak made a motion to adjourn at 7:15 pm. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.



Jeffrey R. Cady- Clerk of the Board

Approved: November 21, 2019